



## Loyola College

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Thursday  
26 March 2020

Dear Parent(s)/Guardian(s),

### Important Update about College Fees

As a school community, we are facing an unprecedented situation. The current coronavirus pandemic is an international challenge which continues to unfold each day. Whilst the College has been active in managing the changes to your child's educational program, I am also conscious that this is impacting parents in many other ways as well.

I wanted to provide you with an update on our approach to school fees for 2020.

Firstly, I am aware that parents will have lost significant employment or business income due to coronavirus. The school's immediate priority is to provide as much stability as possible for your child and with this in mind we are committed to providing fast, flexible and confidential financial relief to assist you with managing your school fee commitments for 2020.

Our Finance Department staff have prepared a streamlined financial assistance application form which can be accessed by clicking on this link [COVID-19 Fee Relief Request Form](#). The College will endeavour to provide you with whatever support that you feel that you need, subject to our internal assessment criteria. Our Finance Department will contact you promptly with our response to facilitate your planning.

Our position as a Catholic school, is very clear - no child will be denied ongoing enrolment due to inability to pay. Please do not hesitate to contact Anastasia Damos in our Finance Department on 9433 0292 or the Business Manager, Mark Arnavas on 9433 0202 should you need to discuss your individual situation.

Secondly, I wish to advise that there will be no fee refunds for 2020 in respect of any alterations required to the educational program or the method of curriculum delivery (for example, on-site versus home-based learning). The expenses of the school year are largely locked in by the start of the academic year, and the school is incurring significant additional expenses to manage coronavirus related issues such as increased sanitisation and online learning. I am also anticipating a significant reduction in our budgeted fee income as a result of additional fee relief to affected families.

We are committed to working with all of our families throughout this complex time.

Yours sincerely

Joseph Favrin  
Principal