



Music Program Agreement

Loyola College

325 Grimshaw Street

Watsonia, 3087

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This Agreement is made between Loyola College AND
PARENT(S) / GUARDIAN(S) NAME(S)

Parent(s)/Guardian(s) of House/Mentor Year Level
STUDENT'S NAME

DATED this day of, 20.....

This Agreement relates to the application of the above named student to participate in the Loyola College Music Program and must be read in conjunction with the Music Tuition Application Form.

THE PARTIES AGREE AS FOLLOWS:

1. This agreement is for a full semester (incorporating 14 lessons) and is ongoing from Semester to Semester and Year to Year.
2. 'Shared' or '20 minute' lessons are only available in the first year of tuition and are subject to availability.
3. Fees are charged per Semester and payment is required within fourteen (14) days of the account issued.
4. Parent(s)/Guardian(s) will be notified of any change to the schedule of fees no later than twenty-one (21) days prior to the end of a Semester with the change to take effect upon commencement of the following Semester.
5. A change in the level of lesson fees and/or subject(s) does not constitute a change to this Agreement.
6. Hire of any instrument is for a one year period at the quoted amount per Semester. Damage to any hired instrument will result in the parent(s)/guardian(s) being responsible for the total cost of repair or if repair is not possible, for the total replacement cost of the instrument.
7. Lessons are organised on a rotating basis and where possible, on the same day each week.
8. The student must be available to participate in a music ensemble.
9. Should a parent/guardian wish to withdraw the student from the music program, written notification via email, must be sent to the Performing Arts Department at music@loyola.vic.edu.au no later than two (2) weeks prior to the end of the current Semester. Failure to notify of a cancellation within the required period may result in full fees being applied for the following Semester.
10. No refund/credit will be payable on any cancellation within a Semester.
11. Make-up lessons will only be offered for missed lessons where the music tutor has been notified directly by no later than **7:45am** on the day of the given lesson. Notification of absence via the Loyola Absence Line **WILL NOT** be considered notification.
12. Where notification has not been provided for a missed lesson, no make-up lesson, refund and/or credit will be issued.
13. Lessons missed due to a notified extended absence cannot be made up. No refund and/or credit will be issued.
14. Loyola College reserves the right to make amendments to this Agreement when necessary. Parents/Guardians will be given no less than twenty-one (21) days notice of any amendment(s) prior to the end of a Semester. In accordance with Clause 9 of this agreement, failure by the parent(s)/guardian(s) to withdraw the student from the Music Program will be viewed by the College as acceptance of the amendment(s).

By signing below, I/we declare that I/we have read, understood and accept the above terms and conditions:

Name of Father/Guardian (IN BLOCK LETTERS)

Name of Mother/Guardian (IN BLOCK LETTERS)

Signature

Signature

____ / ____ / ____
Date

____ / ____ / ____
Date

OFFICE USE ONLY:

SIGNED ON BEHALF OF THE COLLEGE: _____

POSITION: _____ Date: ____ / ____ / ____

