



325 Grimshaw Street Watsonia Vic 3087 • ABN 88 614 307 746 • T 03 9434 4466 • F 03 9432 2476
www.loyola.vic.edu.au

Enrolment Application

Loyola College is a Catholic Co-educational College offering a comprehensive education in the Ignatian Tradition to students from Years 7 to 12

Student's Name: _____

to commence: Term ____ Year 20____ Year Level ____

Enrolment Application Conditions

Applications will only be accepted if the Enrolment Application is completed, the Application Fee of \$100.00 (non-refundable) is paid and all relevant supporting documents as listed on the Enrolment Application are supplied.

Your application will be acknowledged and you and your child will be invited to an enrolment interview. You will be notified of acceptance or otherwise by letter as soon as possible after the interview.

If your application is accepted, enrolment will be confirmed by returning the appropriate documentation with the Enrolment Acceptance Fee of \$540.00 by the due date.

Enrolment Application Payment Methods - \$100.00

- Cash (at Loyola College Reception only)
- Cheque or money order (Postal address or at Loyola College Reception)
- Credit Card (Please complete the details below and return to Loyola College Reception) Visa Master card

Card Number :

Card Expiry Date MM / YR Amount \$100.00

Cardholder's Full Name _____ Signature _____

Office Use Only

Application Fee (\$100) Receipt #		Date	DD / MM / YEAR
Acceptance Fee (\$540) Receipt #		Date	DD / MM / YEAR

Student Detail (Please ✓ where appropriate)								
Family Name		Given Name		<table border="1"> <tr> <td>Male</td> <td>Date of Birth</td> </tr> <tr> <td>Female</td> <td>DD / MM / YR</td> </tr> </table>	Male	Date of Birth	Female	DD / MM / YR
Male	Date of Birth							
Female	DD / MM / YR							
Address			Post Code					
Country of birth		If born overseas, provide date student started school in Australia DD / MM / YR						
Religion		Parish						
Present School								
Does the student have a Victorian Student Number? (Please ✓)		Yes (please specify)						
		Yes, but the VSN is unknown						
		No, the student has never been issued a VSN						
Who does the student reside with? (Please ✓)		Both Parents	Father / Guardian	Mother / Guardian				

NB – The Primary Parent/Guardian determines the first point of contact eg Parent Portal Login, Emails, Fee Account. Notes [7]

Family Detail	Primary Parent / Guardian	Secondary Parent / Guardian
Title	Mr Mrs Ms Miss Dr (Please circle one)	Mr Mrs Ms Miss Dr (Please circle one)
Relationship to child (eg. Father, Mother, Step Father etc)		
Family Name		
Given Name		
Date of Birth	DD / MM / YR	DD / MM / YR
Address		
Suburb, Postcode		
Telephone Numbers Home / Work	H: W:	H: W:
Mobile		
Email Address		
Occupation		
Country of Birth		
If both parents are not born in Australia please provide evidence of Australian Citizenship, e.g. Australian Passport or Visa Documentation for each parent		
Religion		

Other Children in the Family	M / F	Date of Birth	School Attending	Year Level
		DD / MM / YR		
		DD / MM / YR		
		DD / MM / YR		

Special Student Needs and Considerations (Please ✓ where appropriate)				
(a)	Does your child receive LNSLN funding because of a disability?	YES	NO	
(b)	Does your child have Special Learning Needs: Literacy / Numeracy?	YES	NO	
	If yes, please provide details:			
(c)	Are there any access restrictions?	YES	NO	
	If yes, please provide details:			
(d)	Are there any Family Court Orders?	YES	NO	
	If yes, please provide details:			

This declaration of special needs and considerations will not prejudice the enrolment of your child

Additional Needs

This application gives you the opportunity to provide information that will facilitate the smooth transition of your child into our school. It will assist the school to develop appropriate strategies to meet the particular needs of your child. If the information provided is incomplete or misleading, any decision made as to this enrolment may be revised.

Does your child have: (Please ✓ where appropriate)

Autism		Behaviour disorders		Hearing impairment	
Intellectual disability		Language disorder		Mental health issues	
ADD / ADHD		Vision impairment		Acquired brain injury	
Giftedness		Other (please specify)			

Has your child ever seen a: (Please ✓ where appropriate)

Behavioural optometrist		Audiologist		Speech pathologist	
Educational psychologist		Paediatrician		Occupational therapist	
Psychologist		Other specialist (please specify)			

If your child does have a special need, please assist us by providing the following information:

Details of additional learning needs/additional needs provided (Please provide all relevant information)	Yes		No	
Medical/allied health professional reports attached (Please provide all relevant information)	Yes		No	

Family's Association with Loyola College (Please ✓ where appropriate)

Applicant's sibling(s) attend Loyola		Applicant's sibling(s) are past student(s) of Loyola	
Applicant's father attended Loyola		Applicant's mother attended Loyola	INSERT MOTHER'S MAIDEN NAME

Parent / Guardian Declaration

If our child is enrolled at Loyola College, Watsonia;

- I/We agree to support College philosophy and policies, as amended from time to time, including regulations for conduct and uniform as well as participation in co-curriculum activities. (Policies are available to be viewed on the College website at www.loyola.vic.edu.au).
- I/We accept a personal commitment involving participation in school activities, including three (3) compulsory parent-teacher contacts each year.
- I/We undertake the responsibility for payment of school fees together with subject and building levies for the duration of the student's enrolment at Loyola College, Watsonia.
- I/We acknowledge that all signatories listed on this application remain jointly and severally liable for 100% of all fees together with subject and building levies for the duration of the student's enrolment at Loyola College, Watsonia.
- I/We have read and understood the Loyola College Fee Policy (available to be viewed on the College website at www.loyola.vic.edu.au) and agree to adhere to the policy as amended from time to time.
- I/We understand that any future changes to my/our marital status does not impede the responsibility of either signatory in regards to the above terms and conditions.

By signing below, I/we declare that I/we have read, understood, acknowledged and accepted all of the above terms and conditions and that all of the information provided is, to the best of my/our knowledge, true.

Signature _____ Print Name _____ Date DD / MM / YR
Father/Guardian

Signature _____ Print Name _____ Date DD / MM / YR
Mother/Guardian

Parents' Choice of School

Principals of Catholic Secondary schools in this area work together to ensure that where possible, parents are given their choice of Catholic School. CAREFULLY COMPLETING THIS CHOICE QUESTION (AND ANY CHOICE QUESTION ON FORMS OF OTHER SCHOOLS) WILL HELP US HELP YOU.

Please show your order of preference (1 being your preferred school) for schools to which you have made (or will make) an application by numbering the boxes:

	Loyola College, Watsonia		Parade College, Bundoora
	Saint Monica's College, Epping		Marcellin College, Bulleen
	Marymede College, South Morang		Whitefriars College, Donvale
	Catholic Ladies College, Eltham		Our Lady of Mercy College, Heidelberg
	Other:		Other:

Please provide the following documentation)

	Baptismal Certificate		Applicant's Birth Certificate (as evidence of DOB)
	Evidence of Australian Citizenship if both parents are not Australian born		Custody Orders (if applicable)

Parish Involvement (if applicable)

To assist in the processing of applications, please provide relevant information about parish involvement and support, financial or otherwise. Participation in any parish community should be included (attach additional sheets if required).

Endorsement of Parish Priest (if applicable)

Signature _____ Print Name _____ Date DD / MM / YR
Parish Priest

Notes

- Priority Parishes:** St Damian (Bundoora), Sacred Heart (Diamond Creek), St Mary (Greensborough), Our Lady of the Way (Kingsbury), St Martin of Tours (Macleod), St Francis of Assisi (Mill Park), St Thomas the Apostle (North Greensborough).
 - Associate Parishes:** Our Lady Help of Christians (Eltham), St Francis Xavier (Montmorency)
 - Applicants from these nine parishes above should have this form signed by their Parish Priest prior to lodgement at Loyola College.**
- Applicants from other parishes should, where possible, have this form signed by their Parish Priest.
- Non Catholics are not required to have a Catholic priest countersign their application
- Applicants for Years 8-12 should attach photocopies of their latest two school reports when lodging their application form
- Please note that all applicants will be interviewed as part of the selection process.
- Refer to the Fee Policy for a description of 'jointly and severally liable' at www.loyola.vic.edu.au.
- Primary Parent/Guardian:** All community members are assigned an identification number (ID). In the case of a student, their ID will be linked to all relevant ID's but only one will exist as the Primary ID. The Primary ID will be issued with the Parent Portal login details and will remain the first point of contact throughout the student's time at Loyola College. This does not remove or diminish the secondary parent/guardian from any or all information relating to the student, including financial, where law permits. All current and/or future siblings will be linked to the same primary parent/guardian.

FOR ALL QUERIES, PLEASE CONTACT THE COLLEGE REGISTRAR
registrar@loyola.vic.edu.au
Tel: 9433 0203